



Go paperless: Next-gen document management in K–12 education.

We surveyed 200 K–12 school administrators and teachers to understand their current approach to form management, the barriers slowing down their digital transformation, and the rate at which schools are digitizing their workflows. Results revealed that the benefits of implementing [digital workflows](#) are clear as the majority of respondents see their district adopting them in the near future.

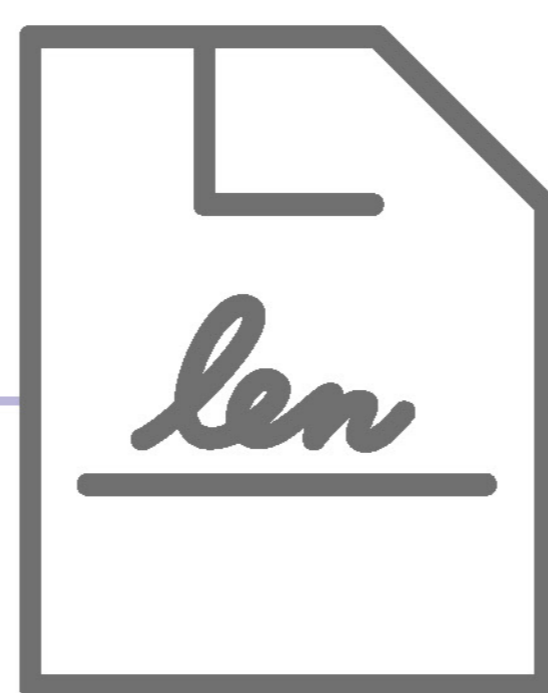
Despite digital transformation, paper is still the norm.

While school districts are at different stages of their document digitization journey, **over 50% of them are still sending and managing paper forms** and very few have gone fully digital.

Legally required forms.

Non-legally required forms.

56%



51%

Sent and managed in paper form.

13%



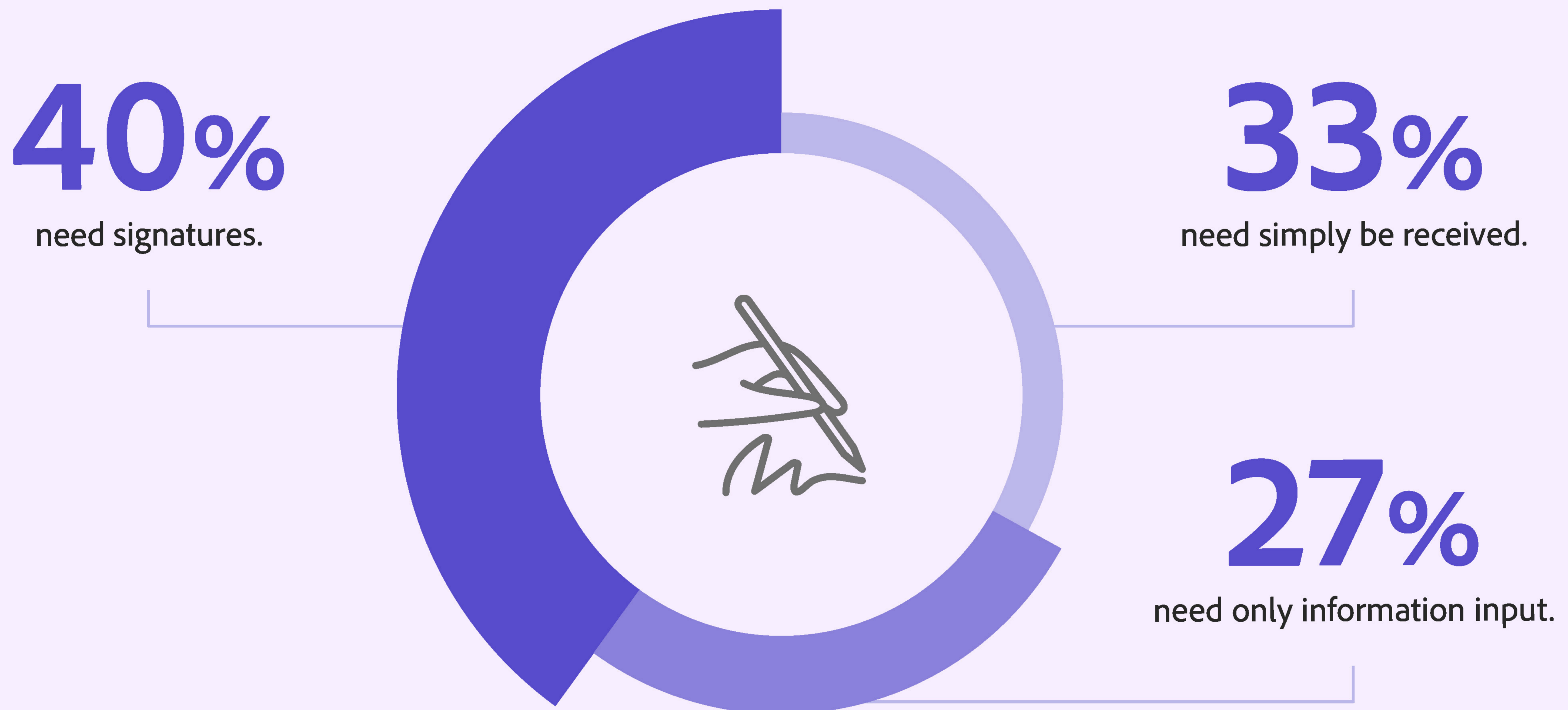
14%

Fully digital.

Anywhere between 30%–50% of schools appear to be using a mix of digital and paper.*

Signatures are a critical element of document sign-off.

Distribution and management trends are similar whether forms are [legally required](#) or not—and while the actions required vary, the majority of these [documents still require a signature](#).



When it comes to paperwork, time is not on your side.

Despite school districts being at different stages of digital transformation, administrators and educators both agree that managing paperwork and forms takes a significant amount of time—[on average 3 hours per week](#).



A common ground: The digital future is approaching.

The majority of respondents see opportunity in [digital forms](#) and believe their school districts will make strides to digitize forms in the near future.



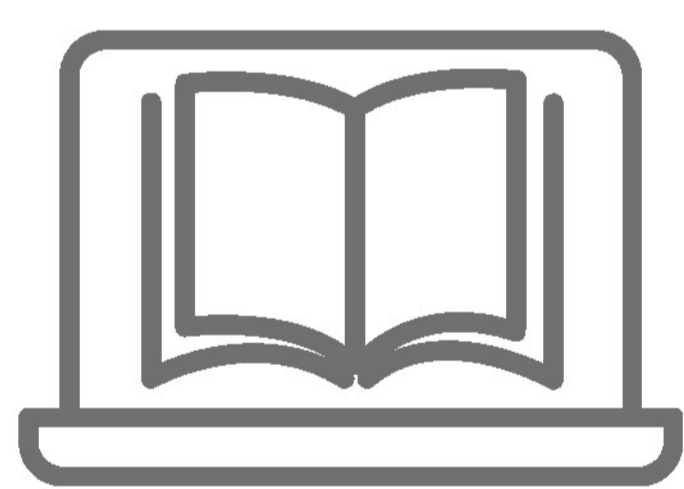
89%

of respondents feel their district will shift towards adopting digital forms and processes in the coming year.

Challenges and opportunities ahead.

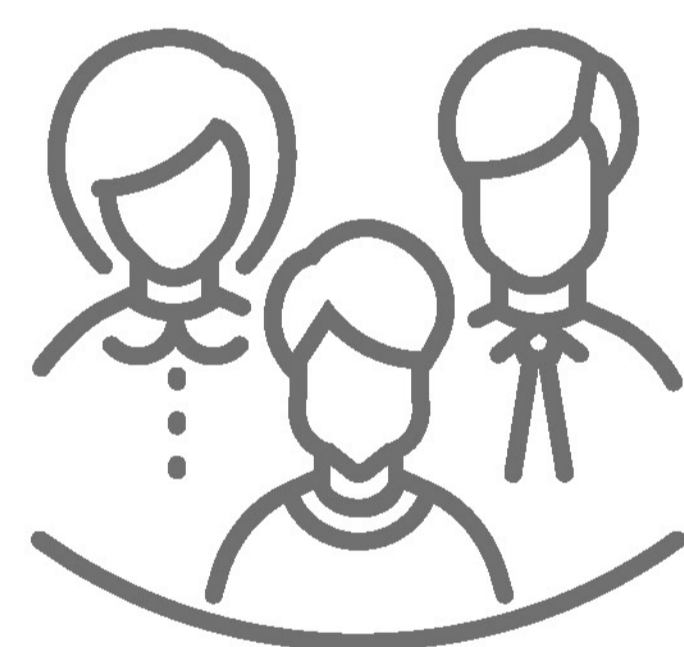
School districts are aware of the benefits they can reap as a result of implementing digital forms, but they're also aware of the challenges this transformation presents.

■ Family barriers ■ External factors ■ School/district barriers



83%

#1 Families' access to technology



81%

#2 Difficulty for families to implement



73%

#3 Legal requirements



72%

#4 Old habits



71%

#5 Cost to implement



The opportunity.

While obstacles to adoption span a range of factors, it's best to **start small, and plan big**, as a first step. Focusing on back-office and administrative work first can help drive adoption and ultimately scale digital form efforts district-wide.