



## Academic Eligibility Requirements

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**Each user must supply a unique email address associated with an educational entity**  
(i.e., student@university.edu)

**OR**

**For Students:**

- A school photo identification card that includes school name, your name, a photo and a current enrollment date.

**OR**

- If you do not have such an ID, you must instead provide a photo identification card, drivers license, passport or other official photo identification

**AND ONE OF THE FOLLOWING ITEMS:**

- Official, current non-photo student ID with name and current enrollment date
- Official, current school transcript indicating name of school and student with current date
- Official, current school tuition bill indicating name of school and student with current date
- Official, current report card indicating name of school and student with current date
- Other official dated proof of enrollment
- Other identification as permitted by Quark from time to time by posting a list of such appropriate identification on its Internet website.

*Students who are under 18 and do not have a valid photo ID may provide an official letter from their eligible educational institution stating their name and current enrollment status.*

**For Faculty & Staff:**

- A school photo identification card that includes school name, your name, a photo and a current date.

**OR**

- If you do not have such an ID, you must instead provide a photo identification card, drivers license, passport or other official photo identification

**AND ONE OF THE FOLLOWING ITEMS:**

- Official, paycheck stub with current date and name of school and employee
- Official, current certificate of employment with current date bearing entity's logo or seal

**Recognized Educational Entities:**

- Higher education institutions defined as an accredited public or private university or college (including community, junior or vocational college) that grants degrees requiring not less than the equivalent of two (2) years of full-time study.
- Administrative offices or boards of education of accredited higher education institutions.
- Quark authorized training providers as approved by Quark, Inc.
- Government schools located in United States territories
- Hospitals that are wholly owned and operated by an educational institution. Wholly owned and operated means the educational institution is the sole owner of the hospital and is the only entity exercising control over day-to-day operations.
- Higher education research laboratories that are a public institution and recognized by the department of education, teach students as part of their research mission, and can provide a copy of bylaws that state the relationship with the controlling university.

- Educational consortia and systems: Corporations and associations validly organized and existing under the laws of a state or territory of the United States, each member or shareholder is an accredited school.

**Product Usage Restrictions:**

- Products are for purchase by higher education students, faculty or staff ONLY.
- Users may purchase only one license of any Special Education product.
- This license may be used only on privately owned computers.
- Special Education product may not be resold by the end user.